

Town of Northborough Wind Turbine Committee

February 3, 2010
Wind Turbine Committee Meeting
Northborough Free Library
34 Main Street Conference Room 1st floor



Reference:NWC10:203-19

AGENDA

7:00pm 1. **Old / New Business:**

A. Old

- a. Approval of January 20, 2009 Meeting Minutes
- b. Project Schedule Rev 6 update / review and comments - R. Jones
- c. Feasibility Grant Application - MRET Solicitation No. 2010-CWIPCS-01
- d. Wind Study Grant has been awarded and Accepted by the BOS January 25, 2010**
- C. Bob Giles presented a talk, to the Southern Mass. Police association January 27, 2010 with Chuck Fegreus President Southern Mass Police association.

B. New Business

Working Group Chairpersons - Review the WTC Action Item List and provide – comments:

Working Group #1 – Site Selection - **Chairpersons: L. Belli & J. Cragin**

Work Scope: the primary mission of the working group is any tasks related to the site selection, evaluation, land use, electric utility interconnections, etc

Working Group #2 - Financial Analysis - **Chairperson: Ron Parker**

Work Scope: the main purpose of this WG is to prepare the project cost estimate, develop justifications including payback calculations, assist with procurement of funds and monitor expenditures.

Working Group #3 - Technical Machine and Equipment Review - **Chairperson: Richard Burton**

Work Scope: this working group has the responsibility to review the technical aspects of the machine and working with the Consultant staff confirm the equipment selected is satisfactory for the Town's requirements

Working Group #4 – Public & Town Interfaces - **Chairperson: M. Harling**

Work Scope: interfaces with the public, developing and implementing out reach programs and presentations including educational programs, press releases, web site updates, brochure development etc are this WGs primary functions and assignments.

Working Group #5 – Administrative - **Chairperson: R. Jones**

Work Scope: the final WG has responsibility to maintain the project records, clerical support, presentations to the various Town offices and boards, collecting data for project use (electric bills), etc.

2. Any other business to come before the Committee

3. Next Meeting Date: February 17, 2010

8:30pm Adjourn

cc Town Clerk,
Town Administrator,
Fran Bakstran (BOS). Liaison Board of Selectmen

WIND TURBINE COMMITTEE

Fred Litchfield (Town Engineer)
Joe McNamara (Co- Chairman)
Bob Giles (Co- Chairman)
Edward Cahill
Richard Kane
William Halter
Ron Parker
Richard Jones, Secretary

ALTERNATES:

Maggie Harling,
John Cragin

ADVISORY GROUP

Dave R. Mailly
Ravi Chilakamari
Richard H Burton
Len Belli
Raj Melville